

# WYOMISSING AREA SCHOOL DISTRICT

February 28, 2005 (postponed until March 7, 2005)

The regular meeting of the Board of School Directors convened at 7:30 p.m. in the cafeteria at the Wyomissing Hills Elementary School with Mr. Snyder, Board President, presiding. The meeting was originally scheduled for February 28, 2005, but postponed due to snow.

Board Members Present: Mrs. Barnett, Mr. Deem, Mr. Larkin, Mr. Love, Mrs. Sakmann, Dr. Shuttlesworth, Mrs. McCready, and Mr. Snyder.

Board Member Absent: Mr. Murray

Administrative Staff Present: Dr. Dietz, Mrs. Riedel, Dr. Kennedy, Mr. McDonnell, and Mrs. Simyak.

Attendees: Mr. Boland, Solicitor` and Mr. Youker, Reading Eagle. See list of attendees.

## PLEDGE OF ALLEGIANCE

Mr. Snyder called the meeting to order.

## ADDENDUM ITEMS

Dr. Dietz informed the board that two items would be added to the superintendent's report for board approval as follows:

Item IV. Facilities – A) Approve easement agreement as presented for Western Berks Water Authority.

Item V. School Activities & Athletics – C) Approve field trip to the Nike Indoor Nationals high school indoor track and field meet in Montgomery, Maryland, on March 12 and 13, 2005.

## PRESENTATIONS

Mrs. Simyak and staff members made a presentation on the upcoming mural project at the Hills Center.

## PUBLIC COMMENT

There was no public comment on agenda items.

## APPROVED MEETING MINUTES

Upon motion by Mrs. Barnett, and second by Mr. Love, the minutes of the following meetings were approved as presented and included as part of these official minutes.

January 24, 2005	Regular Board Meeting
January 31, 2005	Special Board Meeting
February 22, 2005	Board Work Session

Yeas: 8  
Nays: 0

## RATIFIED FINANCIAL REPORTS

Upon motion by Mrs. McCready, second by Mr. Deem, payment of properly approved vendor invoices for the General Fund and 2001 G.O. Bond – January 2005 were ratified.

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Yeas: 8

Nays: 0

## CORRESPONDENCE

- ❖ Thank you cards were received from the Alumni Association of the Thomas Jefferson University Hospital and Dr. Shelly Riedel in appreciation of the donation made in memory of Mary Shelly Monk.
- ❖ Dr. Dietz received a letter from Congressman Jim Gerlach regarding No Child Left Behind and the status of \$155 million in unspent federal education monies.
- ❖ A copy of a letter Sharon Luyben, Music Department Chair, sent to parents of Concert Choir students who traveled to California on February 17-21 was received. She commended them on their exemplary behavior and dedication.
- ❖ Dr. Dietz received a thank you letter from Rev. John Richter for his presentation at the Atonement Church mens' breakfast.
- ❖ Ronald H. Frey, President of the First National Bank in Fleetwood sent a note of thanks to the students for decorating their offices at the West Reading Branch.
- ❖ Dr. Richard P. Flannery, Executive Director B.C.I.A.A., wrote a letter of thanks to the Athletic Department for hosting the annual wrestling team championships on January 28-29, 2005.
- ❖ The West Reading Elementary Center students received a thank you from the president of the Reading Hospital for the "valentines" and cookies they shared with staff.

## SUPERINTENDENT'S REPORT

Dr. Dietz submitted his report and recommendations dated February 28, 2005 (meeting postponed to March 7, 2005, due to snow), and the addendum items as noted.

The Board requested that School Activities & Athletics item "B) Approve Athletic Coaches' List for Spring Sports" be voted on separately.

## APPROVED COACHES LIST FOR SPRING SPORTS

Upon motion by Mrs. Barnett, second by Mrs. Sakmann, Board of School Directors approved the supplemental athletic coaches' list for spring sports. List included as part of these official minutes.

Yeas: Barnett, Deem, Larkin Love, Sakmann, Shuttlesworth, and Snyder.

Abstain: McCready

Nays: None. Motion carried.

## APPROVED SUPERINTENDENT'S REPORT

Upon motion by Mrs. McCready, second by Mrs. Sakmann, the remaining items on the superintendent's report dated February 28, 2005, were approved. A copy is included as part of these official minutes.

Yeas: Barnett, Deem, Larkin, Love, Sakmann, Shuttlesworth, McCready and Snyder.

Nays: None. Motion carried.

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## SCHOOL BOARD MEMBER REPORTS

Berks Career & Technology Center – No report.

E.I.T. Board – No report.

Intermediate Unit Board – No report.

Legislative – No report.

PSBA – No Report.

WAEF – No report.

Joint Boroughs/District Committee – It was noted that the meeting was rescheduled to April 11, 2005, at 7:00 p.m.

Next School Board Meetings –

President Snyder announced the following upcoming meetings:

Monday, March 14, 2005,  
Work Session, 6:00 p.m., Community Board Room

Monday, March 28, 2005  
Regular Board Meeting, 7:30 p.m., Community Board Room

## OLD BUSINESS

Mr. Love and Mr. McDonnell gave the Board an update on the Jr./Sr. High School building project and provided a copy of a timeline for bidding and beginning of construction which is planned to begin as soon as school is out for the summer.

Mr. McDonnell also updated them on the West Reading modular project. He reported that a construction meeting was held on Monday, March 7, and currently construction is scheduled to begin the week of March 21.

## NEW BUSINESS

None.

## PUBLIC COMMENT

Monica Mancini read a letter detailing her experiences at Wyomissing Area School District and her decision to attend classes at RACC. She requested the Board review the harassment policy and her desire to be eligible for music awards. President Snyder thanked her for her letter and referred the policy matter to Mrs. Barnett.

Carol Helinek commented on the girls' basketball teams inability to practice on several occasions due to the West Reading gym being locked.

Dr. Dietz commented that he had received word of this and was looking into whether the proper paperwork was filed. He explained the need for increased security in all of the buildings and cautioned those that use the gym that putting a wedge in the door is not an acceptable solution.

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## ADJOURNMENT

There being no further business and upon motion by Mr. Love, second by Mrs. McCready, the meeting adjourned at 8:22 p.m.

President Snyder announced that the Board would be going into executive session immediately to discuss personnel matters and no votes would occur.

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Arthur J. McDonnell  
Board Secretary

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## SUPERINTENDENT'S REPORT

To: Members of the Board of School Directors

The superintendent respectfully submits the following information and recommendations for Board approval:

### I. Personnel

#### A) Employee

1. Approve Professional Staff Resignation: **Lizabeth C. Stavenski-Bell**, high school librarian, effective at the end of the 2004-05 school year.
2. Approve Support Staff Resignations:
  - a. **Linda Will**, business office secretary, effective February 4, 2005.
  - b. **Christine Vecchio**, school receptionist/monitor at Wyomissing Hills Elementary Center, effective March 4, 2005.
3. Approve Professional Staff Leave Requests:
  - a. **Barbara Davis**, secondary math teacher, has requested a maternity/child-rearing leave beginning May 19, 2005, until the end of the 2004-05 school year.
  - b. **Corinne Fecho-Yanes**, secondary math teacher, has requested a maternity/child-rearing leave beginning February 14, 2005, until on or about June 2, 2005.
  - c. **Maria Gernert**, secondary Spanish teacher, has requested a maternity/child-rearing leave beginning April 15, 2005, until January 2, 2006.
  - d. **Heidi A. Messner**, elementary Spanish teacher, has requested a maternity/child-rearing leave beginning March 28, 2005, until the beginning of the second semester, January 2006.
4. Ratify Salary Level Increase for Professional Staff
  - a. **Toni Ingerto**, Elementary Teacher, M, 4, \$41,563 prorated effective January 1, 2005
  - b. **Maureen Nolan**, secondary science teacher, m eq.+21, 11, \$57,976 prorated effective January 1, 2005
  - c. **G. Christopher Rada**, secondary Spanish teacher, M, 7, \$48,426 prorated effective January 1, 2005.
5. Approve Position Guide Revision – Business Office/Personnel Secretary
6. Approve Support Staff Appointments
  - a. **Karen Saul**, Business Office/Personnel Secretary, \$27,800 prorated effective March 17, 2005.

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- b. **Karen S. Stavarski**, Secretary to the Director of Special Education, \$27,700 prorated effective March 1, 2005.

## 7. Approve Substitute Professional/Support Staff List

### II. Curriculum

- A) Approve Special Education Placement for Secondary Student

*Background Information: Agreement is for one secondary student (ID202654) to attend the Western Pennsylvania School for the Deaf (WPSD), 300 E. Swissvale Ave., Pittsburgh, PA, at a cost of \$425.42/day not to exceed \$30,630, effective February 22, 2005 to June 30, 2005.*

- B) Approve Special Education Agreement

*Background Information: Agreement is with parents of one elementary student (ID200420), reimbursing education related expenses and evaluation costs in the amount of \$12,474.20.*

### III. Finance

- A) Approve Transportation Agreement with Western Pennsylvania School for the Deaf (WPSD)

*Background Information: Agreement with the WPSD, pending state approval of the placement, to transport one secondary student (ID202654) from WPSD, 3820 Hartzdale Drive, Camp Hill, to WPSD, 300 E. Swissvale Ave., Pittsburgh, PA once a week, and from WPSD, Pittsburgh, to WPSD, Camp Hill, once a week, at a maximum rate of \$6,000 prorated, effective February 22, 2005.*

- B) Approve 2003 Per Capita Tax Exonerations and Submission of Delinquent Per Capita to Statewide Tax Recovery

*Background Information: Each year the West Reading Tax Collector and the WASD Tax Office provide us with a list of exoneration requests, which are removed from the delinquent per capita list. The updated delinquent per capita list is then submitted to the District's delinquent tax collector, Statewide Tax Recovery. A complete listing of the exonerations can be obtained from the Director of Business Affairs.*

### IV. Facilities - No items recommended.

### V. School Activities & Athletics

- A) Approve new co-curricular position – Softball Varsity 2<sup>nd</sup> Assistant

- B) Approve Supplemental Athletic Coaches' List for Spring Sports

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VI. Technology - No items recommended.

VII. Policy

A) Approve First Reading of Policies:

1. 113.3 – Request for Independent Educational Evaluation
2. 203.1 – HIV Infections – Pupils
3. 233 – Suspension and Expulsion
4. 314.1 – HIV Infection – Administrative Employees
5. 414.1 – HIV Infection – Professional Employees
6. 514.1 – HIV infection – Classified Employees
7. 008 – Organization Chart
8. 606 – Tax Collection

VIII. Community Relations - No items recommended.

IX. Other Items

A) Approve C. Wilbur Love as BCIU Board Representative effective 7/1/05 to 6/30/08.

## Recommended Action

The Superintendent recommends that the Board of School Directors approve the recommendations in the Superintendent's report as listed above.

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## ADDENDUM

### V. School Activities & Athletics

- C) Approve field trip to the Nike Indoor Nationals high school indoor track and field meet in Montgomery, Maryland, on March 12 and 13, 2005.

*Background Information: A request to approve an overnight trip to New York City for the National Scholastic Indoor Track and Field Championships was submitted and approved, but due to the complexities of travel in New York and overnight hotel stays in Manhattan, the group is seeking approval for a more appropriate and simple travel option to Maryland, using the two school vans that were reserved for use that same weekend.*